



# Field Preparation Before and After Games

Home and Visitor Responsibilities



# Field Preparation

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## Visiting Team Responsibilities

- Open locked gates & restrooms
- Chalk field
- Install bases & pitcher's screen
- Raise three flags on poles adjacent to pressbox

## Home Team Responsibilities

- Remove bases & pitcher's screen
- Lower the three flags
- Drag the field
- Clean dugouts
- Lock rest rooms and gates



# Field Preparation Before the Game (Visiting Team Responsibilities)

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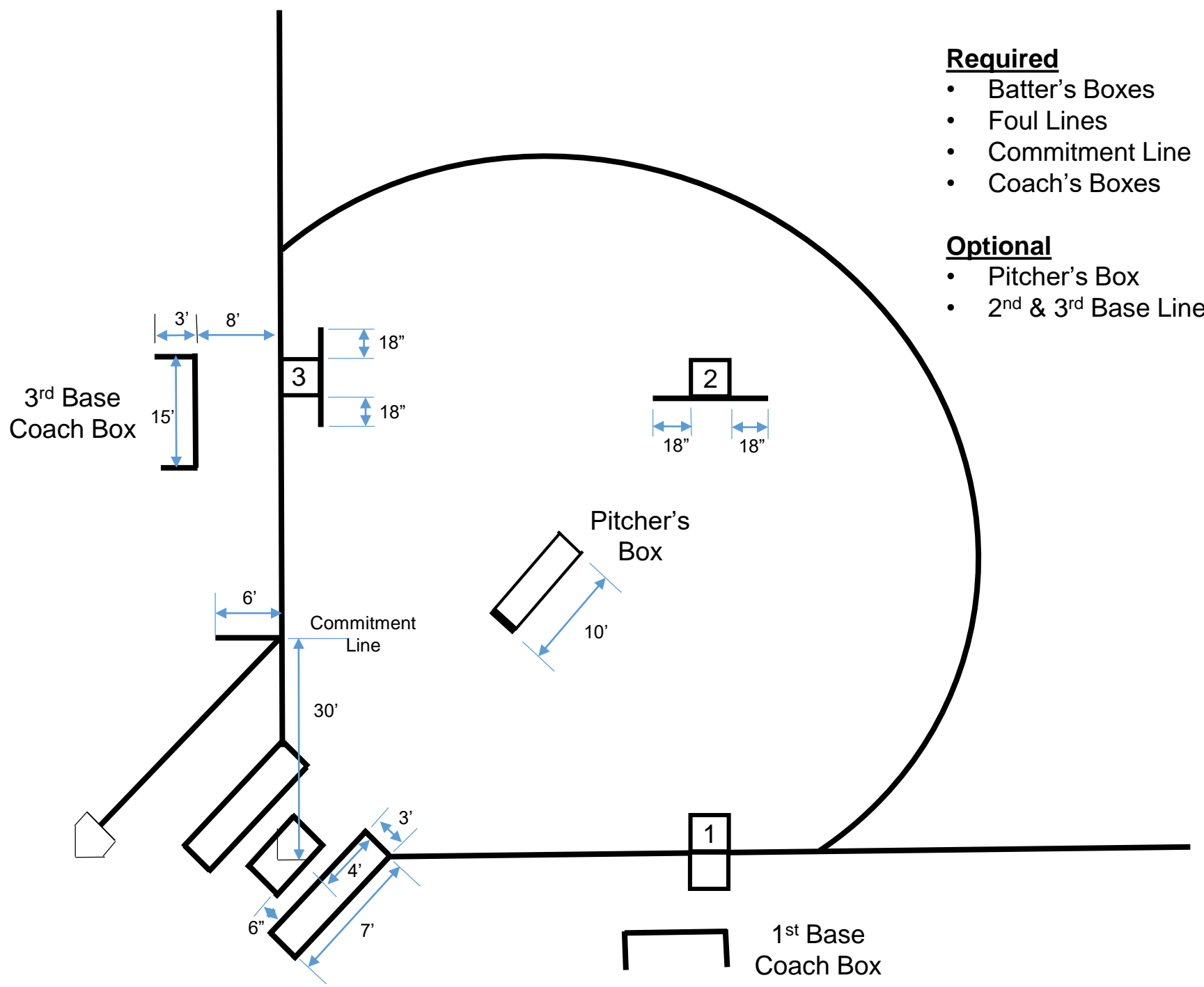
1. Open parking lot gate, secure in “open” position.
2. Get the field keys from the lower room of the press box. Open all locks on the access gates (next to 1<sup>st</sup> & 3<sup>rd</sup> base dugouts, gates on 3<sup>rd</sup> base dugout (no locks on 1<sup>st</sup> base dugout), and double gate down left field line).
3. Open men’s and women’s rest room doors.
4. Get the chalk machine from the maintenance building and load with lime as directed. Take the chalk machine and twine/stakes to the field.
5. Line the field (foul lines, batter’s boxes, commit line, coaches boxes) See diagram on next page. The batter’s box lining guide is in the 3<sup>rd</sup> base dugout.
6. Install the bases and place the pitcher’s screen near the pitcher’s rubber.
7. Return the chalk machine and twine/stakes to the maintenance building. Return the batter’s box lining guide to the 3<sup>rd</sup> base dugout.
8. Get the flags from the maintenance building. Raise the three flags on the flag poles near the press box.
9. Return the field keys to the lower room of the press box.

**Required**

- Batter's Boxes
- Foul Lines
- Commitment Line
- Coach's Boxes

**Optional**

- Pitcher's Box
- 2<sup>nd</sup> & 3<sup>rd</sup> Base Lines





# Field Preparation After the Game (Home Team Responsibilities)

1. Remove the pitcher's screen from the field and store in the 3<sup>rd</sup> base dugout.
2. Remove the bases from the field, insert the anchor covers in the base holes, and store the bases in the 3<sup>rd</sup> base dugout storage box.
3. Drag the field with the tractor or the two hand pulled drag mats. **DO NOT DRAG WITH THE TRACTOR WITHIN 3 FEET OF THE OUTFIELD GRASS.** Start at least 3 feet from the outfield grass and make overlapping circles toward the pitcher's rubber until the entire infield has been covered.
4. Have 1 – 2 people use the field rakes to level the batter's boxes and pitcher's area. Also, use the field rakes to dress up the field next to the outfield grass and around the base anchors.
5. Insure the dugouts are clean of trash and equipment and sweep (if required).
6. Secure the tractor or drag mats (whichever is used), return the rakes to the 3<sup>rd</sup> base dugout.
7. Lower the three flags from the flag poles near the press box and store in the maintenance building.
8. Secure the 3<sup>rd</sup> base dugout gates, field access gates, men's & women's restrooms, lower room of the press box and the parking lot gate.