

Director of Field Maintenance **Roles and Responsibilities**

Attend all Executive Board meetings and General Membership meetings.

Ensure managers and players are made aware of and are knowledgeable in field duties and field prep. After last game is completed on game days ensure field is dragged and watered if necessary. Water longer and more often in hotter months as appropriate for temperature and conditions. Ensure pre and post-game day responsibilities are completed by the assigned teams.

Ensure all necessary and assigned field maintenance tasks are completed. Paint the outfield foul lines as necessary (roughly 1x a week) using a line guide.

Maintain tractor, gas blower, power washer, and other gas-powered tool and provide gas. Turn in all receipts to the treasurer.

Ensure a supply of chalk, foul line paint, and infield top-dressing materials are available for use. Supplier is Ewing Irrigation, 1031 N. Jackrabbit Trail, Buckeye, AZ.

Assemble and manage the Field Maintenance Team to assure daily coverage for the ballfield, to assure that the teams perform their required preparation prior to game days, and to perform necessary duties so that that the field is prepared for game days (see APPENDIX A). While not limiting, currently the Field Maintenance Team is comprised of 6 volunteers plus the Director of Field Maintenance, and each member is responsible for one day of the week.

During the summer months, contract with a service provider to level the field, add infield material if needed and make any necessary repairs. Assess what items are in need of replacement or repair and attain any necessary approvals from the board of directors.

Currently the league uses Westgro, LLC. Owner is Dallas Jacobson, dallas@westgroaz.com (cell and text 623-693-9821, and for surface materials Eric Godfrey, Arizona Territory Account Manager, DuraEdge Products, Inc., egodfrey@duraedge.com (cell and text 623-512-6130)

Monitor the infield irrigation system for proper function. Watch for plugged or stuck sprinkler heads when turning on the water. Contact (text) Joe Miller 480-225-8001 or Austin Tingley (623-824-5378) or Buck Mahler

(602-750-5009) if you need assistance or replacement sprinkler heads for the infield. These individuals are also responsible for the outfield and do all work on the irrigation and grass cutting there. Cutting and any HOA field care is scheduled on Mondays prior to 11AM and Fridays prior to 10AM. Yearly over-seeding (minimum 3 weeks before opening day) is coordinated thru these individuals to ensure completion before opening day. First contact should be with Austin Tingley on all issues.

During periods of high wind or heavy rain, visit the field to ensure the field is properly draining and check for wind damage.

When potential of morning frost is an issue, coordinate with the umpire as to when feet can hit the playing field, and make the "field ready" call.

When field conditions are an issue, make the necessary call.

With the rest of the Board's input (when necessary), make decision on requested field reservations and post on bulletin boards at ballfield if/when granted.

If the ballfield needs to be closed for any reason, relate such to the rest of the board, so the President (or other) can get word out to the league in an expedient fashion.

Assure that the ballfield is clean, groomed, and prepared for opening day ceremonies as well as for play on every game day.

Maintain a supply of gel ice packs in the refrigerator for use with player injuries.

Continually monitor the field for needed repair or servicing. Contact HOA (Greg Fausto 623-256-9102) for repairs needed at the field to determine responsibility for repair. Turn in any invoices for field work completed by the PCSSA to treasurer for submission to the HOA for possible reimbursement.