

**MIDLOTHIAN YOUTH BASKETBALL
ASSOCIATION BY-LAWS
Revised November 21, 2019**

The MYBA was established primarily for the children of the Midlothian Independent School District. It provides many benefits to the player in the form of team building, sportsmanship, discipline, and emotional and physical rewards. Participation in the MYBA should be an uplifting and rewarding experience for every child, coach and parent who participates in the MYBA. People who choose to coach basketball must embrace the fact that the good of the game and the welfare of its players are above their own personal gain.

Any member of the MYBA, regardless of how noble the endeavor, is only as good as the character he/she exhibits. All coaches and league officials are viewed in the community as role models, whose conduct are above reproach and are not viewed as a deterrent to MYBA. MYBA League Officials and Coaches must maintain the trust and confidence placed in them by players, parents, public, MISD teachers, MISD Officials and fellow members of any other Midlothian Youth Sports Association.

The MYBA is a non-profit organization. All proceeds collected go for the operation cost of the organization as follows:

- 1) Purchase of equipment that is required for participants that play at the game. (I.e., operating supplies, uniforms, balls, goals, score clocks, awards, insurance for participants of the MYBA and other items deemed necessary that would benefit the MYBA).
- 2) For services of Referring Officials and Scorekeepers.
- 3) For the cost that the MYBA occurs during the use of MISD property (i.e., utilities usage that is occurred during MYBA activities, damages to MISD properties that occur during MYBA activities.

The MYBA league officials and coaches are made up of parents/guardians that have children participating in MYBA activities. Coaches and League Officials are non-paid positions. At the end of each season, each individual interested in running for office shall submit a Notice of Intent to run to the Secretary. The Secretary shall notify each Team and the Directors of the slate of officers to be voted upon. Voting will be done by secret ballot with the new officer winning the majority vote. Positions of Commissioner Chairman and 1st and 2nd Grade Chairman will be appointed by the board.

Participants must be in the 1st through 6th grades. Players must live within the Midlothian Independent School District.

FORMING TEAMS AND DRAFTING PROCEDURES (SEE RULES)

- 1.1 The DRAFT will be a snake draft. Numbers will be drawn at draft time to determine overall draft order.
- 1.2 All returning head coaches /new Head Coaches/ Head Coach who was an assistant coach previously are allowed 6 total freezes. Head Coaches will also be allowed to have a max of 2 assistant coaches.

- a. The head Coach's Child would be 1 freeze
- b. The assistant Coach or Coaches can freeze their Child (which would be a max of 2 freezes)
- c. You will also be able to freeze 2 children who have not played for you in previous seasons.

Again, the total number of freezes will be 6. **The deadline for freeze form will be determined by the MYBA board. If freeze form is not turned in by determined date we will not honor it.**

1.3 A participant may compete in an older grade level if the participant has exceeded the maximum age in his/her grade level but is not exceeded the maximum age in the next grade level.

1.4 The maximum allowable age (as determined by age as of September of the current school year for each division will be as follows:

- **Teams by Grade Level**

1 st – 2 nd Grades:	Maximum age of 9
3 rd Grade	Maximum age of 10
4 th Grade	Maximum age of 11
5 th Grade	Maximum age of 12
6 th Grade	Maximum age of 13

- **Combination Grade Level**

1 st – 2 nd Grades:	Maximum age of 9
3 rd – 4 th Grades:	Maximum age of 11
5 th – 6 th Grades:	Maximum age of 13

1.5 All requests to play up a grade level must be made at registration and substantiated with verification of a birth certificate. Player's eligibility may be questioned by opposing teams to the Youth Basketball Association. The Association will not investigate questions of age, grade, or playing eligibility unless written request is received.

1.6 Teams will be formed through a draft process (see Drafting Procedure in rules) involving evaluation of participants. The Board shall determine deadline for registration. The board reserves the right to close registration early based on the number of participants registered and school gym availability.

1. MINIMUM NUMBER OF PLAYERS DRAFTED ON A TEAM – 7

2. MAXIMUM NUMBER OF PLAYERS DRAFTED ON A TEAM – 10

MYBA CODE OF ETHICS

2.0 The purpose of the code of ethics is to clarify and distinguish approved and accepted ethical and moral behavior from those behaviors and practices, which are detrimental to the MYBA. The ethics code has a second purpose which is to promote the sport of basketball by stressing the proper and acceptable functions expected of the coaches in dealing with players, parents, game Officials and public while representing the MYBA. There will be no improvement in the ethical behavior of the coaches without the consent and support of those for whom the code is established.

2.1 The Ethics Committee shall consist of the MYBA Commissioner Chairman and the Commissioners from each division. The MYBA appointed Commissioner Chairman will act as

the chairperson of this committee. The committee will ensure both males and female divisions are represented. Appointments to the committee shall be from year to year as new league officials are elected and new Commissioners are appointed. The committee shall also convene at any such time the chairperson and/or MYBA President deems necessary.

2.2 The Ethics Committee is empowered to investigate any and all alleged violations brought to the attention of the Ethics Committee from any source.

2.3 All alleged violations must be reported in writing with the names of the person or persons making the alleged violations

2.4 The chairperson shall begin investigation procedures by appointing one or two of MYBA league officials and the division Commissioner from which the alleged violation occurred.

2.5 Under the findings from the investigation team, the chairperson and/or the MYBA League President will determine if alleged violation will be brought before the Ethics Committee.

2.6 The alleged coach, person or persons shall be notified of the alleged violation ten (10) days prior to a set date the Ethics Committee will be brought before the Ethics Committee.

2.7 The alleged coach, person or persons may request any official investigation data to be forwarded to said parties after notification has been made and before the set date of inquiry.

2.8 The alleged coach, person or persons may submit to the Ethics Committee any information relative to the alleged violation in said party/parties behalf.

2.9 A coach, person or persons who refuse to appear before the Ethics Committee will be deemed "not in good standing."

2.10 There will be no acceptance of hearsay evidence of the alleged violation in any case.

2.11 If the Ethics Committee finds the coach, person or persons not in violation of the Code of Ethics, the Committee shall write a letter to all parties involved detailing their findings.

2.12 The Ethics Committee will entertain the possibility of calling to task individuals who in fact make false and loosely constructed allegations against said party/parties.

2.13 The entire proceedings of the Ethics Committee are to be confidential.

2.14 The following course of action may be chosen by the Ethics Committee if the coach, person or persons are found to be in violation.

2.15 A letter of reprimand.

2.16 Forfeit of game/games.

2.17 Placed in disciplinary procedures.

2.18 Suspension from MYBA league and activities.

WITHDRAWAL FROM THE LEAGUE

3.1 If a player withdraws from the league prior to the draft, the parents will receive a full refund of registration fee.

3.2 A player that withdraws from the league will not be able to re-register until the next year.

RESPONSIBILITIES TO PLAYERS

4.1 The coach must never place the value of winning over the safety and welfare of his players. Winning should, in fact, be the result of preparation and discipline with considerable emphasis placed on the highest ideals and character traits.

4.2 Coaches shall instruct his/her players to play within the rules of the game and within the spirit of the game at all times, no matter what the impending result may be regardless of the circumstances. Coaches shall never seek unfair advantage by teaching deliberate

unsportsmanlike behavior to their players in order to gain a result or secure a position in the league standings. The rules of the game were written to insure the continuous flow of action. These rules were created for the safety of the players as their primary goal and the integrity of the game itself. Coaches have a responsibility in as, not to tolerate aforementioned types of behaviors from their players regardless of the situation. Winning without boasting and losing without bitterness are lessons players can and should learn from the **coach and parents**.

4.3 Demands on players should only pertain to achieving success on the court and never be so extensive to interfere with academic goals of progress.

4.4 Under no circumstances should the coach authorize the use of drugs, medical stimulants and/or performance enhancing drugs, nor should it be encouraged by any coach.

4.5 Medical problems are not the responsibility of the coaches. The diagnosis and treatment of injuries should be referred to and handled by the appropriate person. The coach should direct their players to seek competent medical attention and to follow the physician's and parent's orders thoroughly and promptly. Players shall not be put at risk by returning from injury prematurely or forced to play while injured.

RESPONSIBILITY TO THE MYBA

5.1 The function of the coach is to contribute to the intellectual and physiological growth of the player through participation in the MYBA. Player development is foremost and must never be disregarded.

5.2 The coach shall behave in such a manner as principles, integrity and dignity of the sport are not compromised.

5.3 Coaches should discuss problems with team, league officials, commissioner and opposing coaches in a friendly manner and respect their point of view and decision.

5.4 Coaches should support organization decisions, in all policies, rules and regulations regarding MYBA.

5.5 The coaches should be notified by league Commissioner and/or league officials of any problems immediately.

RULES OF PUBLIC RELATIONS

6.1 Coaches have a unique responsibility to promote the MYBA and the game to the public. In many cases basketball needs to be explained and qualified making public relations part of the moral duties of the coaches. Coaches must not make derogatory or misleading statements towards officials, opposing teams, players or other coaches. If good judgment would indicate the honest answer may be prejudicial or inflammatory or not in the best interest of the MYBA and/or game, ethical procedure demands that it be tabled. In such cases, **NO COMMENT** is justified response.

6.2 Coaches are viewed as an expert by the more novice parent, when asked for a recommendation in regards to a club, team, coach or camp the coach may offer suggestions and referrals in order to afford a professional unbiased source of information for the party.

6.3 Coaches have a responsibility to assist their players in conducting themselves properly when in public or on MISD property while representing their team, division and the MYBA.

6.4 It is unethical for any coach to stress injuries, disciplinary measure, eligibility, personal conflicts and other matters when referring to a player's or team's poor performance or a team's loss or losing ways.

6.5 Statements that do not show youth basketball as being a part of an educational process must be regarded as detrimental to the MYBA and the game.

6.6 Prediction publicly to win is folly and serves no useful place in a coach's public image.

6.7 It shall be unethical for a coach to solicit parents, booster clubs, other organizations, other youth sports associations and the MYBA to alter established rules. Coaches must not attempt to force these organizations into political or financial dealings outside the framework of their own rules and regulations.

6.8 The media should be allowed access to the players for comment. Players should be instructed in how to conduct themselves in the case of an interview.

MYBA INSURANCE POLICY

7.1 The MYBA will solicit insurance for its organization to cover those that participate. Those that are covered include players, coaches, referees and other league officials. The policy that the MYBA provides is a secondary coverage policy, which is in excess of the parent's/parties' primary coverage policy.

7.2 Students **SHALL NOT** be allowed to participate in any MYBA activities including but not limited to practices and /or games without the proper registration form signed by his/her parents or guardian

7.3 No claims shall be paid by the MYBA until the proper claim forms are filled out by the parents/parties and submitted to the carrier.

7.4 No claims shall be paid until the MYBA accident form has been filled out and signed by the coach and injured party.

OFFICERS RESPONSIBILITIES

• PRESIDENT'S RESPONSIBILITIES

8.1 The president of the MYBA main responsibility is to oversee the entire association with the help of other elected officials.

8.2 To meet and promote the MYBA to City officials, Park and Recreation Board, MISD Officials and the general public, in order to establish rules and guidelines that would be in the interest of MYBA.

8.3 To pursue issues that would insure MYBA activities for the upcoming future in developing other sources of contributions, grants and/or loans that would ensure the continuance of the MYBA.

8.4 To establish a budget and to ensure that all budget requirements are met.

8.5 To negotiate and determine fee structure for paid Refereeing Officials, Scorekeepers, and MISD fees and costs.

8.6 To solicit, review and present bids to MYBA board members for approval for insurance, uniforms, equipment, team pictures and awards.

8.7 To coordinate and arrange time frames with MISD Officials for the use of MISD facilities.

8.8 To act as chairperson of the Ethics Committee in the absence of the Commissioner Chairperson.

8.9 To convey items of interest from other Youth Sports Associations to members of MYBA.

8.10 **Enforce** any Ethics Committee decisions and MYBA Disciplinary plans.

8.11 The President has the authority to delegate any responsibility that he/she deems necessary to other board members of the MYBA.

• VICE PRESIDENT'S RESPONSIBILITIES

9.1 The Vice-President's main responsibility is to act as the President of MYBA in the absence of league President and to assist the President in all his/her duties and responsibilities.

9.2 To establish schedules for evaluation, draft dates and times.

9.3 To solicit other board members, commissioners and coaches in evaluating players and calculating evaluation scores.

9.4 To establish practice, game, and tournament schedules.

- **SECRETARY'S RESPONSIBILITIES**

10.1 The Secretary's duties and responsibilities include, but are not limited to, assisting the Vice-President in making schedules for evaluations, drafting, practices, games and tournament times and dates.

10.2 To be the reporter for all meetings and drafting minutes of the meetings for posting.

10.3 To maintain updates of the MYBA Bylaws as directed by the board.

10.4 To maintain and post win/loss records during the regular season.

10.5 To insure that all registration forms are signed by parent/guardian and notifying board members and coaches of players without proper signed registration forms.

10.6 To maintain copies of forms, documents of injury reports, disciplinary reports and Ethic Committee reports and findings.

10.7 Update websites and social media

10.8 Put together intent to run forms for elections and put together ballots for elections

10.9 Put together rosters for 1st/2nd grades teams and e-mail to coaches includes color and sizes

10.10 Put together evaluation sheets with players names

11.1 Put together rosters for 3rd-6th grade teams and e-mail to coaches

- **TREASURER'S RESPONSIBILITIES**

11.1 The Treasurer is to assist the President in maintaining budget and soliciting services and bids for the MYBA.

11.2 To assist board members in paying bills for services.

11.3 To ensure deposits are made to bank and maintain financial documents.

11.4 To notify Commissioners of players in their league that have not paid registration fees and collecting late registration fees

- **RESPONSIBILITIES OF ALL BOARD MEMBERS**

12.1 At the end of game days 2 board members will count and confirm all monies made from admissions.

- Rules committee members

Each commissioner is on the rules committee. The Commissioner Chairman will be the chairperson for the committee at the preseason coaches meeting. Commissioner Chairperson will oversee all commissioners 3rd-6th grade. This responsibility includes ensuring that commissioners uphold duties as described below. The Commissioner will schedule commissioners to be at assigned games as well as ensuring the commissioners are present for their games. Commissioner will be responsible for presenting complaints to the board from parents and coaches. If a parent has a complaint they will need to take it to their coach which will in turn take it the Commissioner Chairperson. If a parent has a complaint regarding a coach, the parent can then take it to the Commissioner Chairperson. Commissioner Chairperson will also be liaison between parents and referees during games.

- Commissioners are responsible for request of rules changes in their division.

Commissioners will take their request to the chairperson. The chairperson shall report the finding to the board members. The executive board will have a meeting to discuss

request of rule change or revision. The board will vote and the vote must be a majority decision for a rule to be changed and added.

- If a new rule or change has been voted for, the secretary must revise the rule manual and publish to all coaches immediately.
- Commissioners must be present and sit behind score table with their Commissioner badge during entire assigned games.
- 1st and 2nd grade Chairman Vice President of the Board will serve as 1st/2nd grade Commissioner.
 - Arrange refs and score table for 1st and 2nd grade games

MYBA DISCIPLINARY PLAN:

13.1 All League Officials, Commissioners, coaches, and referees have the authority to initiate the plan and take action. If a parent/guardian thinks that a student(s) or person(s) is in violation of a rule, he/she should seek out one of the league officials, coach or referee and report the incident.

13.2 STEP ONE: ORAL WARNING: If a student(s) or person(s) is found in violation of a rule he/she will be given one warning of the problem discussed ensuring that said parties understand the nature of violation and the expected remedy. If the violation involves a student(s) that are members of a MYBA team then his/her coach will be informed of the infraction. All violations and names of the offenders will be documented by one of the league officials.

13.3 STEP TWO: FIRST SUSPENSION: If a student(s) or person(s) continues to exhibit conduct undesirable or ignores the first warning, then said party/parties will be suspended from the gym for the rest of the day. If the student(s) has a game later in the day or evening, he/she shall not be able to participate.

13.4 STEP THREE: SUSPENSION FROM NEXT GAME AND WRITTEN WARNING: If a student(s) or person (s) continues to violate any rules, if it involves a student(s), he/she will be suspended from the gym that day and his/her next game. The student's parents will be notified of the infraction by his/her coach either verbal or phone communication. A follow up letter will be sent to the parents and all parties involved, describing the nature of the problem(s) and a description of the consequences that will follow. The student(s) or person(s) will be placed on a probated period of three weeks. If said parties involved violate any of the rules during the specific time that they will be placed into the next step.

13.5 STEP FOUR: SUSPENSION FROM THE LEAGUE AND GYMS:

If a student(s) or person(s) continues to violate the rules, then said party/parties will be subject to Section 5.0 of the MYBA Code of Ethics. The Ethics Committee will invite parents, coaches and all other parties to attend meetings to discuss the possibility of suspension from the league and MISD properties during all MYBA activities.

13.6 If a student(s), who is playing in the league, is suspended from the league, then no refund of the registration fee will be provided.

COACHES RESPONSIBILITY TO MYBA

14.1 Coaches must be acquainted thoroughly and demonstrate a working knowledge of the rules of basketball. They are responsible for seeing that their players understand the intent as well as the application of the rules of the game and the rules of the MYBA.

- 14.2** Coaches must adhere to the rules, guidelines and policies of the MYBA. Also, the rules of the game.
- 14.3** Coaches who circumvent the rules to gain an advantage will be considered in violation of the Ethics Code.
- 14.4** Coaches are responsible for their players' actions on the court during games and practices. Rough playing tactics will be considered unethical.
- 14.5** Coaches must not permit their players to perform with the intent of causing injury to opposing players.
- 14.6** If coaches permit, encourage or condone performance, which is not in the letter or spirit of the rules, they are derelict in their responsibilities to their players, their division and the MYBA. The coach must strive constantly to teach good sportsmanship even in the face of adversity. Nothing less is acceptable.
- 14.7** A coach's behavior must be such as to bring credit to himself, his/her team and division. This is never more evident than on the day of a contest.
- 14.8** Rival coaches should meet prior to the game and exchange friendly and/or professional greetings. While the concept of rivalry is wholly embraced and expected in a competitive setting, it cannot take precedence over exemplary professional conduct and sporting behavior expected of a public role model.
- 14.9** During the run of play coaches have a responsibility to be as inconspicuous as possible. Coaches are encouraged to exhibit a friendly and kindly attitude toward their players. The coach must confine himself/herself to the coaching area. The attitude of the coaches toward officials, spectators, opposing players and coaches should be controlled and undemonstrative.
- 14.10** It shall be considered unethical for a coach to have any verbal dissent with an opposing coach or bench during the game. Physically contacting a player, official or spectator is considered detrimental to the game and is highly unethical.
- 14.11** The coach's foremost post game responsibility is his/her team. The coach should not entertain questions from spectators, parents, rivals, etc., until carefully checking for injuries, temperament and well being of all his/her players.
- 14.12** Coaches should use their influence on friendly spectators or crowds that demonstrate intimidating behavior towards opposing teams and officials.
- 14.13** It is highly unethical for any coach that discourages any player from participating in the MYBA due to his/her lack of abilities in any form or manner.

RULES OF MIDLOTHIAN INDEPENDENT SCHOOL DISTRICT

- 15.1** All coaches and league officials are responsible for all students that are associated with MYBA during their presence on MISD property while representing MYBA.
- 15.2** All coaches and league officials must adhere to the rules and policies of the Midlothian Independent School District.
- 15.3** The MISD functions and activities take precedence over any scheduled practices or games. It will be deemed unethical for any coach having conflict with MISD officials in regards to functions involving the use of the gym.

RULES OF SCOUTING

- 16.1** It is unethical under any circumstances to scout any team, by means whatsoever, except in regularly scheduled games.
- 16.2** When discussing the advantages of his/her team, the coach has the obligation to be truthful, honest and forthright. The coach must refrain from making derogatory remarks or statements about another coach, division and/or team members.

16.3 It is unethical for any coach to make a statement to any prospective player who cannot meet the skills, knowledge and abilities that is required in the game of basketball.

The MYBA appreciates the time, energy and patience it takes to coach and/or be a league official. As a mentor, the impact we have on these children will remain with them the rest of their lives. Thank you for the positive and rewarding experience to the citizens and children of Midlothian.