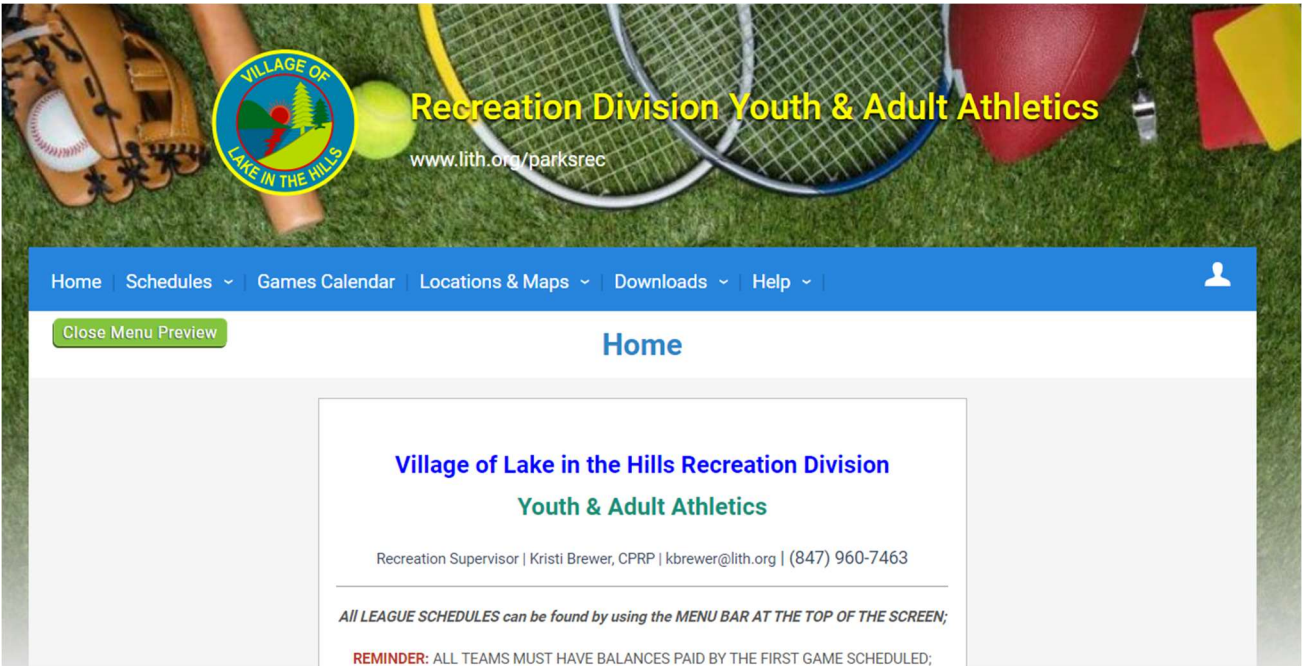




HOW TO REGISTER, LOGIN, AND CREATE/EDIT TEAM ROSTERS

<https://www.quickscores.com/lith>



1. Click the Login button on the homepage (<https://www.quickscores.com/lith>)
2. You will then see the login screen. Click "register as a coach or official" if you have never done so. If you have already registered, log in using the email address and password you created.
3. If you have registered, but have forgotten your password, click the "Forgotusername or password?" link.

The image shows the Login page of the website. The title "Login" is at the top. Below it, there is a "Login as" dropdown menu with "Coach" selected. There are input fields for "Email Address" and "Password". Below these fields is a checkbox labeled "Keep Me Signed In" with a question mark icon. A yellow "Submit" button is below the checkbox. At the bottom, there are two links: "Forgot username or password?" and "Register as a Coach or Official". A large red arrow with the number "2" points to the "Register as a Coach or Official" link. A small white number "2" is also visible at the bottom right of the page.

Register as a Coach or Official

Enter your email to start the registration process.
We will send you a confirmation email...

Email Address

Start Registration



4. After you click "register as a coach or official," you will see an email address screen. Enter your email address. An invitation to register will be sent to that email. The email must match what we already have in our system. (Same email you use to register/pay for the league).
5. Below is an example of the email you will receive (or have already received).
 - To complete the registration process, click the link in the email labeled ["Click here to register as a coach on QuickScores.com."](#)

Dear John Doe,

An Administrator at Village of Lake in the Hills just entered your name as a coach of the "Team #1" team in the "Adult Softball – Tuesday D1" league.

You have the option to create an account on QuickScores in order to:

- » Manage your contact information
- » Sign up for text message notifications from league administrators
- » Edit a message on your team's schedule

[Learn more about text messaging on QuickScores](#)

[Click here to register as a coach on QuickScores.com](#)



Important: Your username is your email address.

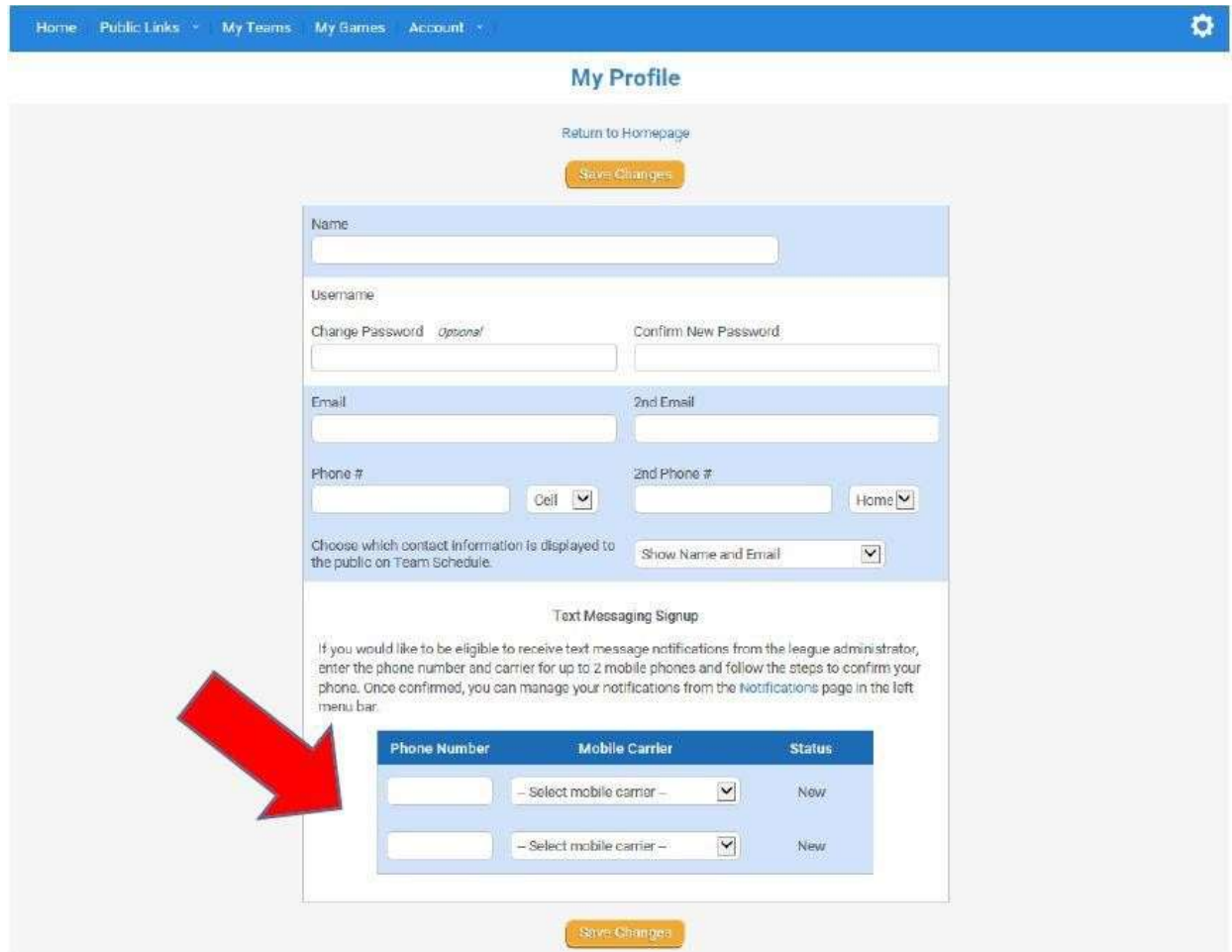
If you coach multiple teams, each team will automatically be assigned to your account and you can manage them as well.

If you already have an account with us and simply need to change your email, [click here to Login](#). After you login with your old email, go to My Profile and change your email address.

Thank you for using QuickScores!

Once you have registered, you'll be able to customize your profile.

1. You can edit your profile by changing passwords, updating phone numbers, and setting up text messaging. This allows you to receive league updates via text.



The screenshot shows the 'My Profile' page with a blue header containing navigation links: Home, Public Links, My Teams, My Games, and Account. A gear icon is in the top right. Below the header, the page title 'My Profile' is centered, followed by a 'Return to Homepage' link and a 'Save Changes' button. The main form area is divided into sections: 'Name' (text input), 'Username' (text input), 'Change Password' (text input with an 'Optional' label) and 'Confirm New Password' (text input), 'Email' (text input) and '2nd Email' (text input), 'Phone #' (text input with a 'Cell' dropdown) and '2nd Phone #' (text input with a 'Home' dropdown), and a section to 'Choose which contact information is displayed to the public on Team Schedule' with a 'Show Name and Email' dropdown. Below this is the 'Text Messaging Signup' section, which contains a paragraph of instructions and a table for adding phone numbers. A large red arrow points to the first row of the table. At the bottom of the form is another 'Save Changes' button.

Phone Number	Mobile Carrier	Status
	- Select mobile carrier -	New
	- Select mobile carrier -	New

My Dashboard

1. After you log in, your home screen or "My Dashboard" appears. Here, you can view upcoming games, leagues you are assigned to, teams you're on, and edit your profile.
2. In the "Upcoming Games" section, you can click on your time to open a specific schedule. Clicking on your opponent will give you their team-specific schedule. Clicking on the league name will give you the entire league schedule.

Home Public Links - My Teams My Games Account -

My Dashboard

Upcoming Games

Tuesday, March 14		
7:30 PM Diamond A	Longhornz APR	Tuesday Men's 12' Elliott's AUsume Test Site
8:30 PM Diamond A	Palm Harbor APR	Tuesday Men's 12' Elliott's AUsume Test Site

[View All Games](#)

3. On your dashboard, you can also view/edit your team info. Clicking "edit" allows you to edit and view your team roster. It also allows you to edit your team message.

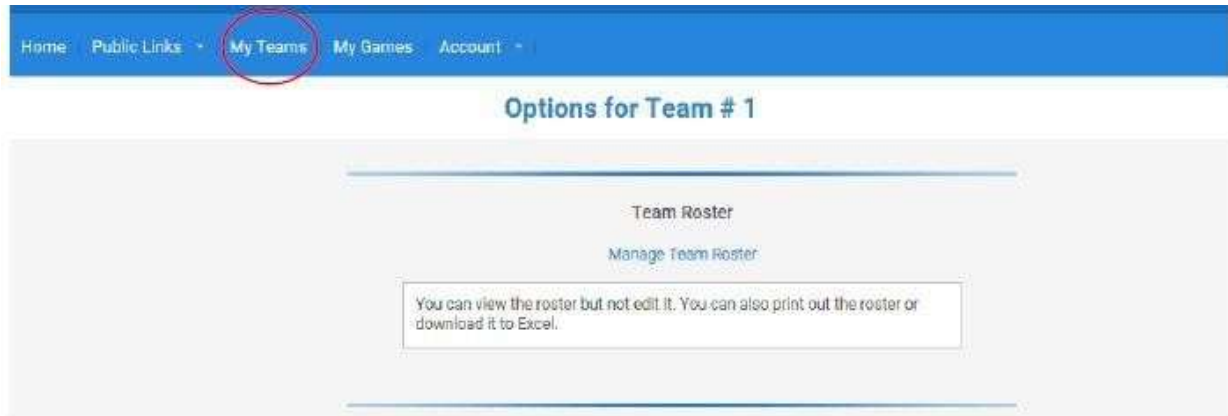
My Teams

On the Edit Team page you can:

- Edit a Message to be displayed on your Team Schedule page
- View or Edit your Team Roster (depending on league settings)

	Team	League	Season	Organization
Edit	Team # 1	Youth Lacrosse	Lacrosse - 2018 Winter	Peoria Community Services

4. From the top menu, you can click "My Teams." Clicking here will take you to a page to manage your team roster.



My Dashboard – Team Roster

Dashboard

Upcoming Games

Manage Favorites

No games in the next 2 weeks

View All Games

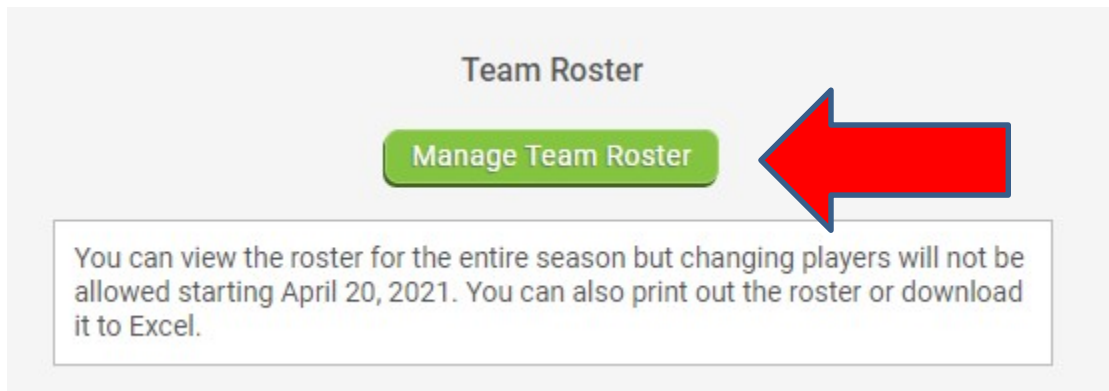
My Teams

Find My Teams

Team/Division	Actions	Role
Chandler Tuesday Men's D1 Summer 2021 - Softball - Adult	Schedule • Manage Team	Coach

1. Here you will be able to edit the roster by inserting players' first and last names, phone numbers, email, etc. Don't forget to click "save changes" when finished.
2. You can also print rosters, copy players from older team rosters in Quickscores, print waivers, etc.

- Don't worry if you only see ten roster spots. Once you've added ten players, click SAVE CHANGES and more roster spots will appear.
- Depending on league rules, you may not be able to add or edit rosters at a certain point of the season.
- Click on Manage Team roster



- Enter player information.

2018 Winter - Softball - Adult

[Print Roster](#)
[Custom Print](#)
[Download Excel](#)

[Print Waiver](#)
[View Event Log](#)
[Copy Players from an Old Team](#)

[Save Changes](#)
[Back](#)

Order By: Last Name ▼

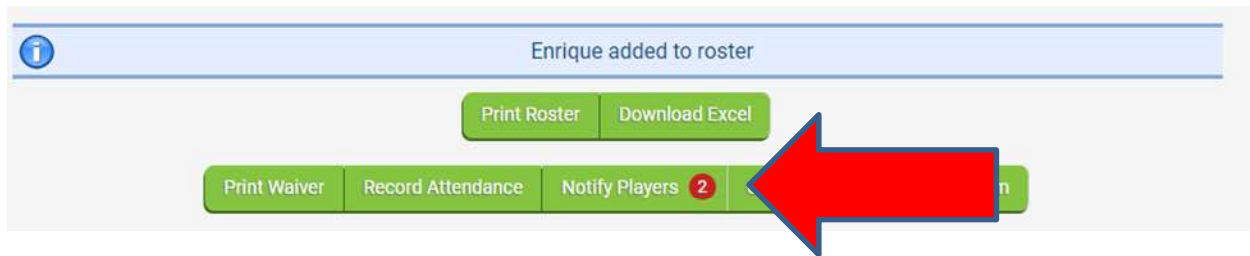
	Player Name	Mobile Phone	Email	Gender	Birthdate	
1				▼		
2				▼		
3				▼		
4				▼		
5				▼		
6				▼		
7				▼		
8				▼		
9				▼		
10				▼		

[Save Changes](#)
[Back](#)

Need more rows?

Just click Save Changes and more rows will appear (if the roster limit isn't reached). Maximum Roster Size is: 25

7. Notify players.



8. Players will receive an invite email to create an account or log in

From: Recreation Division Youth & Adult Athletics <notice@quickscores.com>
Sent: Tuesday, January 45, 2021 5:52 PM
To: Kristi Brewer <kbrewer@LITH.org>
Subject: Added as player on Ugly Pucklings - 4-on-4 Pond Hockey Classic

Sharon,

Hooray! You have been added as a player to the following team:

Team	Ugly Pucklings
Coach	Ozzy O.
League	4-on-4 Pond Hockey Classic
Season	Winter 2021 - Hockey - Adult
Organization	Village of Lake in the Hills PARD

[Login to QuickScores](#)

If you need to change your email, go to My Profile after logging in and change your email address.

Thank you for using QuickScores!



**Please send email replies to: kbrewer@lith.org

9. Each rostered player can now agree to waiver online. In addition, any missing waivers can be obtained as a paper form at the games from your official or Village of LITH Representative.

Online Waiver

Chandler - Tuesday Men's D1



equipment, and the acts of pitching, throwing, fielding, hitting, shooting and catching of the ball, jumping, stretching, sliding, diving, and other collisions with other players and with the field or court. I understand that these activities can cause serious injury or death to me and to other players.

Further, I agree to the acts of pitching, throwing, fielding, hitting, shooting and catching of the ball, jumping, stretching, sliding, diving, and other collisions with other players and with the field or court. I understand that these activities can cause serious injury or death to me and to other players.

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☐ I agree to the above terms and conditions

Date: June 17, 2021

Player's Name

Enrique

Mobile Phone

Street Address

Submit Waiver

Back