



Salt Lake County Recreation Volunteer Description

Volunteer Youth Sports Coach

DEPARTMENT: Community Services

DIVISION: Recreation

EFFECTIVE DATE: 5/15/17

JOB SUMMARY The Youth Sports Coach Volunteer position is a non-paid volunteer position. The Youth Sports Coach are expected to attend all practices and games as well as all training sessions provided by Salt Lake County Recreation. Youth Sports Coaches are mandated to abide by all Salt Lake County Recreation Policies and Procedures including the Salt Lake County Recreation Standards for Youth Sports Programming. In addition, Youth Sports Coaches are considered a role model and mentor to all that he/she comes in contact with. Provide a safe learning environment that keeps the needs of the participants in perspective.

MINIMUM QUALIFICATIONS The Youth Sports Coach must successfully complete the application procedures and pass a background check. Must be a minimum of 18 years of age to coach youth ages 3-18 (or minimum of 16 years old with adult supervision/involvement).

ESSENTIAL FUNCTIONS

The following duties and responsibilities are intended to be representative of the work performed by the incumbent(s) in this position and are not all-inclusive. The omission of specific duties and responsibilities will not preclude it from the position.

Applicants must be prepared to demonstrate the ability to perform the essential functions of the job with or without a reasonable accommodation.

- Plan and supervise games, practices, and events
- Supervise assistant coaches, players, and parents before, during, and after games, practices, and events
- Teach the fundamentals of the sport/program
- Encourage the involvement of parents
- Work with the Salt Lake County Programming Staff—Site Supervisors, Referees, Program Coordinators
- Schedule and conduct parent and other necessary meetings
- Hand out pertinent information to all participants
- Provide a safe and fun environment for all participants
- As the program dictates, provide equal play time for all participants
- Learn and follow all program rules, policies and procedures
- Put the program in perspective—It's about the participants, not your desire to win
- Attend any required meetings and trainings
- Be a leader and mentor

KNOWLEDGE, SKILLS AND ABILITIES (KSA)

Knowledge of:

- Pertinent Salt Lake County Policy and Procedures (Provided through Coach Training)
- Sport/Program being coached
- Salt Lake County Recreation Standards for Youth Sports Programming (Provided through Coach Training)
- Basic First Aid measures

Skills and Abilities to:

- Be organized
- Be dependable
- Listen and communicate with others
- Work with children of all ages and abilities

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS The Youth Sports Coach will be subjected to a variety of environments and weather conditions. This includes outdoor fields during inclement weather.

IMPORTANT INFORMATION REGARDING THIS POSITION As a volunteer coach, you are treated by local, state, and federal law as being an unpaid employee of the agency with which you are associated; therefore, you must conduct yourself in the same manner as you would at your own job. In the same respect, you will receive the same treatment, aside from compensation and benefits.

I agree that I have read and understand the above volunteer job description for a youth sports coach, and I accept the terms of the volunteer youth sports coach job description.

_____	_____	_____	_____
Printed Name	Signature	Date	Salt Lake County Facility
_____	_____	_____	_____
Sport Coaching	Season Coaching	Age Group(s)	Participant Name or Team #

Please note that failure to sign the above document will render the application incomplete and unacceptable.

Revised Date/Consultant's Initials: (5/15/17, sp)