



**DEPARTMENT OF THE ARMY**  
**US ARMY INSTALLATION MANAGEMENT COMMAND**  
**HEADQUARTERS, U.S. ARMY GARRISON FORT MEADE**  
**4551 LLEWELLYN AVENUE**  
**FORT GEORGE G. MEADE, MARYLAND 20755-5000**

AMIM-MEW-CR (RN 215-1aa)

20 December 2022

**MEMORANDUM FOR RECORD**

**SUBJECT: Memorandum of Instruction (MOI) for the Conduct of the 2023 MWR Intramural Basketball Program.**

**1. AR 215-1-8-27 SPORTS**

a. Installation and unit level sports programs are designed for broad-based participation in a full range of individual and team sports consistent with patron interest, availability of suitable facilities, unit missions, and climate.

**2. References**

a. AR 215-1 Morale Welfare, and Recreation, dated 24 September 2010.

b. AR 215-1-8-27 Sports and Fitness

c. DA Pam 385-5, Fundamentals of Safety in Army Sports and Recreation, dated 14 November 1981.

**3. PURPOSE:** This MOI contains instructions for the conduct of the 2023 Intramural Basketball Program.

**4. SCOPE:** To serve as a means in providing opportunities to enhance individual morale and unit spirit de corps, promote teamwork and cooperation, engage in competitive recreation and to encourage individuals to attain and sustain high levels of physical fitness. This competition will also serve as a means of determining the 2023 Fort Meade Intramural Basketball Champions.

**5. Dates and Sites:**

a. League play will begin on or about 09 January 2023 and will end on or about 09 March 2023.

b. Games will be played at Murphy Field House. Game times will be 1730, 1830, and 1930 Monday and Tuesday. Game times will be 1800 and 1900 on Wednesday.

c. The Fort Meade Intramural Championships will conclude on or about 23 March 2022 at Murphy Field House.

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6. Eligibility:

a. Competition will be limited to Active Duty Military personnel assigned and attached to Fort George G. Meade.

b. The following are considered INELIGIBLE players for the Intramural Basketball Program:

(1) Active Duty Personnel NOT assigned to Fort Meade, Retired Military, DoD Dependents, DoD Civilians, DoD Contractors, family and friends of Active Duty participants and anyone who does not possess a valid Military ID card.

(2) Children eligible to participate in Youth Services Sports Programs are NOT eligible to participate in MWR Intramural Programs (AR 215-1-8-27-(c)).

c. Participation with one unit level team renders the individual ineligible to participate with another unit level during the current season.

d. If a unit submits rosters for multiple teams, players may only be on one of the rosters.

(1) Example: If John Doe is on the D1 roster, they are not eligible to play D2 for that same unit or any other team at any point in the season or vice versa.

(2) Switching between rosters is not allowed.

e. Individuals must compete with the unit to which they are assigned or attached with official orders. If a unit does not field a team and if individual(s) would still like to participate, they must notify the Sports Specialist to be placed in the Player's Pool. The Sports Specialist will place the players where they are needed to fill other small Units/Companies rosters.

7. Player's Pool:

a. The Player's Pool is for Active Duty individuals whom are interested in playing, but their unit does not have an intramural team.

b. If an individual is interested in playing, they need to contact the Sports Specialist at colleen.h.ganzelli.naf@army.mil with Name, Rank, Military Branch, Unit, Phone Number, and E-mail Address.

c. A Coach must call for additional players and players will then be assigned to the specific team who needs the players).

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d. Once a player is assigned to a team, they will remain on the team for the rest of the season. Any player who came from the Player's Pool may NOT change teams at any given time during the season.

#### 8. Organization:

a. Teams must submit a Team Roster signed by Unit Commander or First Sergeant before being issued a schedule for league play. No team will be allowed to participate in any game until a completed roster has been submitted to the Sports Specialist. All players on the team roster must be Active Duty assigned to Fort Meade and assigned to that Unit (with the exception of approved Player's Pool players by the Sports Specialist).

b. If a team is found or reported to have an illegal player during the regular season, they will forfeit that game. The Sports Specialist will notify the Unit Commander. If a team is found or reported to have an illegal player more than once, they will be removed from the league.

c. Random I.D. card checks will be performed by the Sports Specialist or MWR Fitness Center Staff. All participants must be in possession of a valid I.D. card and their name placed on the official unit roster in order to participate. If a player is not listed on the most current roster when an I.D. check is performed, they will not be eligible to play until the Sports Specialist received an updated roster with the Unit Commander's signature.

d. Rosters may be updated during the regular season with new eligible players arriving to the unit, however a new roster form must be signed by the Unit Commander and submitted to the Sports Specialist prior to the new player's participation. Rosters may not be modified after the start of playoffs.

e. Updated hard copy signed rosters are due by 1500 on game days at Gaffney Fitness Center's front desk. Rosters may NOT be submitted to the Sports Specialist at Murphy Field House prior to a game or submitted via email. All submissions must be hard copies and signed, otherwise they will not be accepted.

f. Players must be on the regular season roster in order to be eligible for playoffs (the only exception is a new player who just arrived to the Unit). Picking up players from teams who do not qualify for playoffs is prohibited.

h. There will be a maximum of 16 individuals (including player/coaches) permitted on each team/rosters.

9. Rules: The 2022-2023 NCAA Official Men's Basketball Rules with the following exceptions will govern all competition.

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a. The PDF file of the 2022-2023 NCAA Official Men's Basketball Rules is provided on [www.quickscores.com/ftmeadesports](http://www.quickscores.com/ftmeadesports) under "Downloads".

b. The team roster for participants in the 2023 Fort George G Meade Intramural Basketball Program will be limited to 16 participants, two (2) coach/players will be accepted.

c. The Unit Commander and/or First Sergeant must sign all rosters. Roster changes/updates be will granted, but require Commander Signature and a new copy furnished to the Sports Specialist immediately.

d. Obscene or profane language or physical abuse by a team, or an individual player, will not be tolerated. The officials have the authority to eject team members for violation of the two above. Player ejected from the game must leave the immediate area/facility within two minutes or officials may declare the game a forfeit.

e. Players ejected from a specific game will leave Murphy Field House (line of sight and sound) and will not eligible to play in the next scheduled game.

f. Players will conduct themselves in a sportsmanlike manner during and after each game. The Sports Specialist will make the determination to suspend a participant from further competition for any serious infraction or proven unsportsmanlike conduct detrimental to the best interest of the DoD and Fort George G Meade military community.

(1) The period of suspension and/or withdrawal of participation privileges will be determined according to the severity of the infraction.

(2) ALL players who have a physical fight during, before, or after a game will be suspended for the duration of the 2023 Intramural Basketball Season. The Military Police will be called and the Unit Commander for any physical fight.

g. Games will be divided into two (2) 20-minute halves, no shot clock in effect.

(1) Clock will stop for the last two minutes of the second half unless a team is up by 18 points or more.

(2) Team may start with four (4) players. If at any time due to injury, player ejection or any other causes a team has less than 4 players, a forfeit will be declared.

h. Each team will have four (4) full time-outs (1 minute each) for the entire game. If the games goes into overtime, each team will be granted one additional full timeout for each additional OT.

i. Overtime periods will consist of a 5 minute running clock.

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j. Coaches need to write in all players in the scorebook before the game begins. Players cannot be added after the game has begun.

k. There will be a 10-minute grace period for the first game only (a 10 minute clock will be running).

l. Dunking or hanging off of the rims is NOT permitted.

#### 10. Uniform:

##### a. 100% NO POCKETS

(1) Shorts/pants may NOT have zippers, Velcro, tape over pockets or wearing shorts/pants with pockets inside out.

(2) If a player is found to have pockets, they will not be allowed back in the game until proper uniform is worn.

b. Jerseys will be issued out to each coach of each team. Coaches are responsible for the jerseys at all times during the season. If jerseys are lost or damaged, Coaches/Units are responsible to pay a fee to replace the set.

c. If teams have their own jerseys, numbers are required.

d. No jewelry (including fitness trackers) will be worn during games with the exception of medical alert tags, which will be taped to the body.

#### 11. Forfeits:

a. In league or championship play, the game will be forfeited when one team fails to show at the designated starting time. Teams must have at least four (4) players to start.

b. Any team that forfeits two games will be eliminated from further league or championship competition and the Unit Commander will be notified.

(1) Picking up players from another team who are currently not on the roster is prohibited.

(2) If a player from a team who is no longer on the schedule will result in a forfeit.

#### 12. Protests:

a. All protests will be limited to player eligibility only. Protests based on misinterpretation

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of rules or judgment calls will not be entertained.

b. Protests should be submitted in writing by close of business the following workday to the Sports Specialist. The Sports Specialist then has 24 hours to investigate claims and make a final ruling.

13. Responsibilities:

a. Each coach/manager is responsible for ensuring that all players are aware of all rules governing basketball play, as well as the contents of this Memorandum of Instruction.

b. Each coach/manager is also responsible that all players are notified of any and all changes to the league schedule.

c. Please share the sports website with each member of your team.  
[www.quickscores.com/ftmeadesports](http://www.quickscores.com/ftmeadesports)

d. Coaches are responsible for the conduct of their players and spectators at all times.

e. Each Coach will be given a set of jerseys for the team. Coaches are responsible for collecting jerseys after games if players leave them behind. If jerseys are lost or damaged, the team will be responsible for paying a replacement fee for the whole set.

14. Weather:

a. In case of inclement weather, please check the informational page on [www.quickscores.com/ftmeadesports](http://www.quickscores.com/ftmeadesports).

b. Game cancellations due to weather will be based on Fort George G Meade operations. If the Installation is closed or has early closure, games will be cancelled. MWR operates directly under Garrison.

15. Playoffs:

a. The top 5 teams of each division will enter into a double elimination Playoff tournament.

b. Player eligibility for Playoffs includes playing a minimum of two (2) Regular Season games.

c. Playoffs will be held Monday – Thursday at Murphy Field House.

d. Coaches MUST submit an updated roster two weeks prior before Playoffs in order for any new players to reach the two game participation minimum.

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f. Awards:

(1) Regular Season Division Champions: 1 team plaque

(2) Tournament Runner-Up: 1 team plaque

(3) Tournament Champion: 1 team plaque

16. Facility:

a. 100% NO spectators during the 2023 Intramural Basketball Season.

b. A 100% I.D. check will be conducted against team rosters in order to enter the facility.

c. Only water is permitted in the facility. Food, snacks, or non-water beverages are not permitted in the facility at any time.

17. Final Rulings:

a. The Fort George G Meade MWR Sports Specialist will govern all other matters not covered by this Memorandum of Instruction.

18. Point of contact for this memorandum is Jimmy Allen, Sports Specialist, at 301-677-3318 or james.b.allen177.naf@army.mil.

Jimmy Allen  
FGGM MWR Sports Specialist