



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON FORT MEADE
4551 LLEWELLYN AVENUE
FORT GEORGE G. MEADE, MARYLAND 20755-5000

AMIM-MEW-CR (RN 215-1aa)

14 SEPT 2021

MEMORANDUM FOR RECORD

SUBJECT: Memorandum of Instruction (MOI) for the Conduct of the 2021 Intramural Flag Football Program.

1. AR 215-1-8-27 SPORTS

a. Installation and unit level sports programs are designed for broad-based participation in a full range of individual and team sports consistent with patron interest, availability of suitable facilities, unit missions, and climate.

2. References

- a. AR 215-1 Morale Welfare, and Recreation, dated 31 July 2007
- b. AR 215-1-8-27 Sports and Fitness
- c. DA Pam 385-5, Fundamentals of Safety in Army Sports and Recreation, dated 14 November 1981.

3. PURPOSE: This MOI contains instructions for the conduct of the 2021 Intramural Flag Football Program

4. SCOPE: To serve as means in providing opportunities to enhance individual morale and unit spirit de corps, promoted teamwork and cooperation, engage in competitive recreation and to encourage individuals to attain and sustain high levels of physical fitness. This competition will also serve as a means of determining the 2021 Fort Meade Intramural Flag Football Championship.

5. Dates and Sites

- a. League play will begin on or about 27 September 2021 and will end on or about 28 October 2021. No more than two games per division which were called due to weather will be reschedule.
- b. Games will be played at Mullins Field and Donahue Field or another site designated by the Sports Specialist.
- c. The Fort Meade Intramural Championships will conclude on or about 11 November 2021, site to be determined.

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6. Eligibility

a. Competition will be limited to ACTIVE DUTY Military personnel assigned and attached to Fort George G. Meade.

b. The following are considered INELIGIBLE players for the Intramural Flag Football Season.

(1) Active Duty personnel not assigned to Fort Meade, Retired Military, Dependents, DoD Contractors, DoD Civilians, family and friends of Active Duty participants and anyone who does not possess a valid Military ID card.

c. Participation with one unit level team renders the individual ineligible to participate with another unit level during the current season.

d. If a unit submits rosters for multiple teams, players may only be on one of the rosters. (Example – If John Doe is on the D1 roster, they are not eligible to play D2 for that same unit or any other team at any point in the season or vice versa.) Switching between rosters is not allowed.

e. Individuals must compete with the unit to which he/she is assigned or attached with official orders. If a unit does not field a team and an individual(s) would still like to participate, he/she must notify the Sports Specialist to be placed in the Player's Pool. The Sports Specialist will place the players where they are needed to fill other small unit/squadron rosters.

5. Roster:

a. Teams must submit a Team Roster signed by Unit Commander before being issued a schedule for league play. No team will be allowed to participate in any game until a completed roster has been submitted to the Sports Office. All players on the team roster must be Active Duty assigned to Fort Meade and assigned to that Unit (with the exception of approved free agents by the Sports Specialist).

b. If a team is found or reported to have an illegal player during the regular season, they will forfeit that game. The sports office will notify the Unit Commander. If a team is found or reported to have an illegal player more than once, they will be removed from the league.

c. Random I.D. card checks will be performed by the Sports Specialist or Fitness Center staff member. All participants must be in the possession of a valid I.D. card and their name placed on the official unit roster in order to participate. If a player is not listed on the most current roster when an I.D. check is performed, they will not be eligible to play until the sports office receives an updated roster with the Commander's signature.

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d. Rosters may be updated during the regular season with new eligible players arriving to the unit, however a new roster form must be signed by the Unit Commander and submitted to the sports office prior to the new player's participation. Rosters may not be modified after the start of playoffs. Players must be on the regular season roster to be eligible for playoffs.

e. There will be a maximum of 16 players (to include coaches) on each team.

6. Player's Pool:

a. The Player's Pool is for Active Duty individuals whom are interested in playing, but his/her Unit does not have an intramural team.

(1) In an individual is interested in playing, he/she needs to submit his/her information to the Sports Specialist and a letter from his/her 1SGT or Commander stating that the Unit does not have a team and that the individual would like to be added to the Player's Pool.

b. A coaches must call for additional players and players will then be assigned to the specific team whom needs the player(s). Once a player is assigned to a team, he/she will remain on that team for the rest of the season. Any player who came from the Player's Pool may NOT change teams at any given time during the season.

7. Rules

a. Play will be governed by 2021-2022 NIRSA Official Flag Football Rules and National Federation Football Rules with exceptions in Local Military By-Laws. Coaches are responsible to ensure that all players and bench personnel know all applicable rules, procedures, and abide by them.

8. Protests

a. All protests will be limited to player eligibility only. Protests based in Misinterpretation of rules or judgement calls will not be entertained.

b. Protests should be submitted in writing by close of business of the following workday to the Sports Specialist. The Sports Specialist then has 24 hours to investigated claims and make a final ruling.

9. Facilities

a. Pets are NOT permitted within the fences of Mullins Field and within the fence lines at Donahue Field.

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b. Spectators or family members will not be permitted on the team bench. Failure to comply will result in a forfeit. Children under the age of 14 must also be under direct supervision of someone over 16 years of age and seated in the stands for the duration of the game.

10. Alcohol and Tobacco Use

a. Players/participants drinking alcoholic beverages before or during scheduled games is strictly prohibited due to safety. No player will bring alcoholic beverages of any kind on the playing field. The areas include on the field, on the bench and on the stands.

b. Players may not consume alcoholic beverages in the stands before or during games. Player failure to comply will result in a one (1) game suspension for the offense and a remainder of the season expulsion for a second offense.

c. Repeated patterns of behavior of Unit or Squadron may lead to overall expulsion from participation for the remainder of the season for the team.

d. The use of tobacco is not permitted on the field, in the dugout, or behind the dugout. Individuals who smoke or vape may do so at a respectable distance away from the field and away from other individuals in a respectful manner.

11. Coach Responsibilities

a. Each Coach is responsible for ensuring that all players are aware of all rules governing football play, as well as the contents of this Memorandum of Instruction.

b. Each Coach is also responsible for ensuring that all players are notified of any and all changes to the league schedule. Please share the sports website with each member of your team. www.quickscores.com/ftmeadesports

c. Coaches are responsible for collecting their team jerseys and returning them to the proper bags provided by the sports office at the field.

12. Playoffs

a. The top 5 teams per division will enter to play in the post season playoffs.

b. Playoffs will be held Monday – Thursday at Mullins and Donahue Field.

c. Playoffs will be played in a single elimination tournament.

d. Eligible Players must play a minimum of two games in the regular season in order to play in playoffs.

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e. Coaches MUST submit any updated roster two weeks prior before Playoffs in there are any new updates in order for any new players to reach the two game minimum.

13. Awards

- a. Division Champions (D1 and D2): 1 team plaque
- b. Tournament Champions (D1 and D2): 1 team trophy
- c. Tournament Runner-Ups (D1 and D2): 1 team trophy.

6. Point of contact for this memorandum is Colleen Ganzelli, Sports Specialist, at 301-677-3318 or colleen.h.ganzelli.naf@mail.mil.

Colleen H. Ganzelli
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