



COACH'S APPLICATION



Official PARD Office Use Only

DIVISION: _____

- 1) Coaches' Application Form _____
- 2) City of Roanoke Background Check Form _____
- 3) Child's Registration Form _____
- 4) Resident ___ Non-Resident ___

COACH'S INFORMATION: Please Check One: **HEAD COACH:** _____ **ASSISTANT:** _____

Name: _____ **Child's Name:** _____

Email: _____ **Child's Age on Jan. 1, 2008:** _____

Home Address: _____

Home Phone: _____ Work Phone: _____ Other: _____

Which is the best location to reach you? _____

PRACTICE NIGHT CONFLICT (IF ANY): _____

Do you have an assistant coach with whom you wish to coach? Yes: _____ No: _____

If Yes, His/Her name: _____

His/Her Child's Name: _____

List your coaching experiences. (Include years, organizations, divisions, contact person & phone number, etc.):

Have you ever been convicted of a felony or other crime? Yes _____ No _____

If yes, please explain below. (You may omit convictions for minor traffic violations unless the position for which you are applying requires the operation of a motor vehicle. Conviction will not result in automatic disqualification. The seriousness of the crime, date of conviction, and the relevance of the crime to this position will be considered from participation in the Parks & Recreation Department's programs.) If yes, explain:

COACH'S ACKNOWLEDGMENT / AGREEMENT

I, _____, the undersigned applicant for coach, do hereby acknowledge and understand the previous requirements and responsibilities of managers and coaches in the Roanoke Parks & Recreation Department's Youth Softball Program. I also agree to abide by all requirements, rules & regulations currently established and any that may be enacted during the season by the Roanoke Parks & Recreation Department.

Signature

Date

YOUTH COACHES' INFORMATION SHEET



We at Roanoke Parks & Recreation Department are excited about your interest in becoming one of our volunteer youth softball coaches! This is our first year for the program and it is my goal to make sure that you and your child's participation in the program is a positive one. Remember without parents and volunteer coaches, we would not be able to offer the program. Your dedication is appreciated! Please take time to review and fill out all necessary paperwork:

- 1) Coaches Application Form – **Must Return ASAP!**
- 2) City of Roanoke Background Check Form (*new coaches only*) - **Fill Out & Return ASAP, before you leave from registering your child!!**
- 3) Coaches Information Sheet - **For your information-THIS SHEET.**

Unfortunately, not all applicants will be selected as coaches. Some divisions require more than others and this will limit the overall number. Please do not get discouraged. Whatever team your child ends up with, we hope that you take an active role in participating as a parent and helping the team for which your child plays.

If selected, our goal is to let all selected coaches know their status as soon as possible. We will contact you the information regarding initial coaches meetings, practice schedules, and game schedules when they become available. Please be prepared, you probably have a busy schedule and it is only going to get busier! **If you have questions, please call Matt Coker at 817.837.9937. Thank you for your support!**

All Head Coaches are required to attend a **Youth Sports Coaches Meeting. TBD!!!**

Roanoke PARD Coaching Guidelines:

1. **All Coaches** are required to properly maintain and return team equipment.
2. **All Coaches** are responsible for the good sportsmanship of themselves and of their players.
3. **All Coaches** are responsible for the good sportsmanship of the parents/adults.
4. **All Coaches** are responsible for obtaining and having present at games: one scorekeeper per game.
5. **All Coaches** are responsible for following ALL league rules, especially those concerning sportsmanship and player participation.

Your duties, should you choose to accept them, will be numerous, but you will have the chance to experience the joys of volunteering & working with children in a recreational atmosphere! **If you have any questions, please call Eric Lorenz, Athletics Coordinator at 817.837.9937.** Our office hours are Monday - Friday, 8:00am to 5:00pm. Completed coaching applications may be faxed to 817.837.9940 or mailed to:

**Roanoke Parks & Recreation Department
Attn. Matt Coker
501 Roanoke Road
Roanoke, Texas 76262**

REMEMBER...

Let your team's parents know they can help, TOO!